



CITY OF
Lincoln
COUNCIL

Chief Executive & Town Clerk

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**TO ALL LICENSING COMMITTEE
MEMBERS**

Democratic Services are dealing with this matter

Direct Line: (01522) 873387

E-Mail: democraticservices@lincoln.gov.uk

Date: 13 April 2018

LICENSING COMMITTEE - THURSDAY, 19 APRIL 2018

Dear Councillor,

Further to the previously issued agenda for the Licensing Committee meeting of Thursday, 19 April 2018, please find attached additional papers relating to the following:

3. Application for the Grant of a Licence to Keep an Animal Boarding Establishment (Pages 3 - 16)

If you require any further information please feel free to contact me using the information provided above.

Yours faithfully,

A. Hewson

Democratic Services Officer

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ANIMAL BOARDING ESTABLISHMENTS ACT 1963

INSPECTION OF PREMISES

1. Date of inspection 04/10/17
2. Name of Owner
(or person to whom licence will be issued) Mrs Lynn Leary
3. Address 58 Wolsey Way
Lincoln
LN2 4ST
Tel No: 01522 829489.
4. Address of Establishment
(if different from above) as above
5. Address of any other premises connected with the establishment
N/A.
6. Is the applicant disqualified for the time being:-
- | | |
|---|---------------|
| from keeping a boarding establishment for animals, under this Act? | YES/NO |
| from keeping a pet shop, under the Pet Animals Act 1951? | YES/NO |
| from keeping a dog, under the Protection of Animals (Cruelty to Dogs) (Scotland) Act 1934? or | YES/NO |
| from having the custody of animals, under the Protection of Animals (Amendment) Act 1954? | YES/NO |
7. Are the animals at all times kept in accommodation suitable in respect of construction, size of quarters, number of occupants, exercising facilities, temperature, lighting, ventilation and cleanliness? **YES/NO**
8. Are the animals adequately supplied with suitable food, drink and bedding material, adequately exercised, and (so far as necessary) visited at suitable intervals? **YES/NO**
9. Are reasonable precautions taken to prevent and control the spread among animals of infectious or contagious diseases, including the provision of adequate isolation facilities? **YES/NO**
10. Are appropriate steps taken for the protection of the animals in case of fire or other emergency? **YES/NO**

11. Is a register kept containing a description of any animals received into the establishment, date of arrival and departure, and the name and address of the owner, such register being available for inspection at all times by an officer of the local authority, veterinary surgeon or veterinary practitioner authorised under Section 2(1) of this Act?

YES/NO

Declaration by Inspecting Officer

I have inspected the premises as detailed in this report and in my opinion a licence/
no licence should be granted.

WHITEGATES VETERINARY PRACTICE
3 Main Road
Washingborough
Lincoln LN4 1AT
Tel: Lincoln 790928

SIGNED DATE 04/10/17

[Handwritten Signature]
P. J. MUNRO BVSc MRCVS

If it is recommended that no licence should be granted please state reasons:-

WHITEGATES VETERINARY PRACTICE
3 Main Road
Washingborough
Lincoln LN4 1AT
Tel: Lincoln 790928

To: The Licensing Team
City of Lincoln Council
City Hall
Beaumont Fee
Lincoln
LN1 3HL

<p>Animal Boarding Inspection</p> <p>Applicant: Lynn Leary</p> <p>Address: 58 Wolsey Way, Lincoln LN2 4SJ</p> <p>Inspecting Officers: City of Lincoln Council Licensing Officer and Animal Warden</p> <p>Date of inspection: 12/04/2018</p>	
<p>How many Dogs does the applicant have: 1 small dog</p>	<p>LICENSING OFFICERS COMMENTS</p>
<p>CONSTRUCTION</p>	
<p>Size of premises and exercise facilities</p>	<p>2 bed Bungalow, Living Room, Dining room, Kitchen, Conservatory and good size enclosed garden.</p>
<p>Dogs must live in the home as family pets. There must be no external construction of buildings, cages or runs.</p>	<p>No external buildings.</p>
<p>The premises shall have its own entrance and must not have shared access e.g. communal stairs.</p>	<p>It is a detached bungalow, not sharing access, access to back garden is gated and has a further gate inside.</p>
<p>There must be adequate space, light, heat and ventilation for the dogs.</p>	<p>I believe there is adequate space for small dogs, good lighting and heating in all rooms. Dogs have access to the conservatory which leads to the back garden if too hot.</p>
<p>As far as reasonably practicable all areas/rooms within the home to which boarded dogs have access, must have no physical or chemical hazards that may cause injury to the dogs.</p>	<p>No signs of any physical or chemical hazards that may cause harm/injury to dogs.</p>
<p>There must be sufficient space available to be able to keep the dogs separate if required.</p>	<p>Yes, separate rooms with cages if required.</p>
<p>CLEANLINESS</p>	
<p>All areas in which the dogs have access to must be kept clean and tidy, kitchen, living room, garden etc</p>	<p>All rooms to the property were in clean and tidy order.</p>

FOOD AND WATER SUPPLY	
Check food storage where the food will be kept (airtight containers for dry foods, uncooked food and the remains of opened tins must be stored and covered in non-metal, leak proof containers in the fridge	No issues with the food storage, kept out of reach for dogs, will feed dogs one at a time and in separate rooms.
Check the Licensee knows about water supply and ensuring food and drinking bowls are kept clean and that each dog must have its own bowl.	Checked with applicant, and always fresh water will be supplied. Informed applicant that bowls must always be cleaned, is aware, after each meal the bowls will be clean.
DISEASE CONTROL AND VACCINATION	
Check the licensee has proof of vaccinations on the premises and that it has been completed 4 weeks before	Yes, before the dogs are boarded they will get proof of vaccinations, from the booklets that you take to the vets, will be kept on the applicants premises. If anything has changed regarding the dogs the applicant will be informed as part of the process.
First Aid Kit suitable for use on dogs must be available and accessible on site	Applicant has First Aid Kit suitable for dogs. On site located in the kitchen, easily accessible.
Check the Licensee is registered with a Vets	Yes she is registered with her own LincVet (Wragby Road) and also through Vippies Vets Whitegates Veterinary Practice (Washingborough).
ISOLATION AND CONTAGIOUS DISEASE	
Dogs showing signs of any disease or illness shall be isolated, check the premises has sufficient facilities	Dogs that are showing any signs of disease or illness will be taken into a room of there own where there is a dog crate if needed. Room also has good lighting and widows.
REGISTER	
Check the Licensee has a register of all dogs boarded and contains the following: (check they know register must be kept for 2 years)	This will be made available from vippies, containing all of the information below. This will be with the applicant once she is boarding dogs.
Date of arrival	
Name of dog, any identification system such as microchip number	
Description, breed, age and gender of dog	
Name, address and telephone number of owner or keeper	

APPENDIX J : written report

Name, and address and telephone number of contact person whilst boarded	
Name, address and telephone number of dog's veterinary surgeon	
Anticipated and actual date of departure	
Proof of current vaccinations, medical history and requirements	
Health, welfare nutrition and exercise requirements	
SUPERVISION	
No home where there are children under 5 will be licensed	No children at premises.
EXERCISE	
Check the outside area is suitable, must not be shared with other residents, must be secure and safe. Fencing must be adequate to prevent any animals escaping with no dangerous sharp objects and gates must be able to lock	Backgarden is enclosed, concrete boarding with wired fencing on the back and wooden fencing on one side of the property. There is also an extra secure gate which is locked at all times, which leads to the back gate to prevent any dogs escaping through this way.
check the licensee is aware that dogs must wear a collar and identity tag during their stay and must display name, address and telephone number of premises	Once a dog has been boarded, they provide a identity tag that will have the applicants details on.
FIRE / EMERGENCY PRECAUTIONS	
What is the licensees evacuation plan.	The applicant will take the dogs through to the back garden, their leads are kept in the conservatory near the door so easily accessible. Once the dogs are safe the applicant will call vippiers and ensure the dogs are removed and safe.
A relative, friend or neighbour within 5 minutes travelling time must have a spare set of keys and access to the premises in case of an emergency. These details must be made available to the Licensing Authority.	if any emergency the applicant will always contact vippiers, they are able to come and collect the dogs, and have transportation.

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FRONT OF HOUSE



ACCESS TO BACK GARDEN FROM FRONT OF HOUSE



FENCING TO BACK GARDEN FROM OUTSIDE



INSIDE APPLICANTS HOME



APPENDIX J : photos



BACK GARDEN GATED AREA



BACKGARDEN



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