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TO ALL LICENSING COMMITTEE MEMBERS

Chief Executive & Town Clerk

City Hall, Beaumont Fee

Lincoln, LN1 1DB

Telephone: (01522) 873387 Facsimile: (01522) 542569 Website: www.lincoln.gov.uk

Minicoms: (01522) 873693 - Reception

Democratic Services are dealing with this

matter

Direct Line: (01522) 873387

E-Mail: democraticservices@lincoln.gov.uk

Date:13 April 2018

LICENSING COMMITTEE - THURSDAY, 19 APRIL 2018

Dear Councillor,

Further to the previously issued agenda for the Licensing Committee meeting of Thursday, 19 April 2018, please find attached additional papers relating to the following:

3. Application for the Grant of a Licence to Keep an Animal Boarding Establishment (Pages 3 - 16)

If you require any further information please feel free to contact me using the information provided above.

Yours faithfully,

A. Hewson

Democratic Services Officer



ANIMAL BOARDING ESTABLISHMENTS ACT 1963 INSPECTION OF PREMISES

	1. Date of inspection 64/10/17	
1	2. Name of Owner (or person to whom licence will be issued) Mrs Lynn Lean-	1
3	3. Address <u>58 Wolsey Way</u>	
	1-2/2 1/ST	
	Tel No: O/S	522 829489
4		<u> </u>
5.	Address of any other premises connected with the establishment	
		The state of the state of the state of
6.	Transmitted for the time being.	
	from keeping a boarding establishment for animals, under this Act?	YES/NO
	from keeping a pet shop, under the Pet Animals Act 1951?	YES/NO
	from keeping a dog, under the Protection of Animals (Cruelty to Dogs) (Scotland) Act 1934? or	YES/NO
	from having the custody of animals, under the Protection of Animals (Amendment) Act 1954?	YE8/NO
7.	Are the animals at all times kept in accommodation suitable in respect of construction, size of quarters, number of occupants, exercising facilities, temperature, lighting, ventilation and cleanliness?	YES/NO
8.	Are the animals adequately supplied with suitable food, drink and bedding material, adequately exercised, and (so far as necessary) visited at suitable intervals?	YES)NO
9.	Are reasonable precautions taken to prevent and control the spread among animals of infectious or contagious diseases, including the provision of adequate isolation facilities?	(YES)NO
10.	Are appropriate steps taken for the protection of the animals in case of fire or other emergency?	(YES/NO

11. Is a register kept containing a description of any animals received into the establishment, date of arrival and departure, and the name and address of the owner, such register being available for inspection at all times by an officer of the local authority, veterinary surgeon or veterinary practitioner authorised under Section 2(1) of this Act?



Declaration by Inspecting Officer		
I have inspected the premises as detailed in this report and in my no licence should be granted.	opinion a licence/	WHITEGATES VETERINARY PRACTICE 3 Main Road Washingborough Lincoln LN4 1AT Tel: Lincoln 700020

SIGNED P. J. MUNZO BUSC M	04/10	101: Lincoln 790928	
P.J. MUNZO BUSE M	acus		
If it is recommended that no licence should be granted pleas	e state reasons:-	WHITEGATES VETERINARY PRACTI 3 Main Road Washingborough Lincoln LN4 1AT Tel: Lincoln 790928	CI
	448		
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To:

The Licensing Team City of Lincoln Council

City Hall Beaumont Fee Lincoln

LN1 3HL

Animal Boarding Inspection

Applicant: Lynn Leary

Address: 58 Wolsey Way, Lincoln LN2 4SJ

Inspecting Officers: City of Lincoln Council Licensing Officer and Animal Warden

Date of inspection: 12/04/2018

How many Dogs does the applicant have: 1 small dog	LICENSING OFFICERS COMMENTS	
CONSTRUCTION		
Size of premises and exercise facilities	2 bed Bungalow, Living Room, Dining room, Kitchen, Conservatory and good size enclosed garden.	
Dogs must live in the home as family pets. There must be no external construction of buildings, cages or runs.	No external buildings.	
The premises shall have its own entrance and must not have shared access e.g. communal stairs.	It is a detached bungalow, not sharing access, access to back garden is gated and has a further gate inside.	
There must be adequate space, light, heat and ventilation for the dogs.	I believe there is adequate space for small dogs, good lighting and heating in all rooms. Dogs have access to the conservatory which leads to the back garden if too hot.	
As far as reasonably practicable all areas/rooms within the home to which boarded dogs have access, must have no physical or chemical hazards that may cause injury to the dogs.	No signs of any physical or chemical hazards that may cause harm/injury to dogs.	
There must be sufficient space available to be able to keep the dogs separate if required.	Yes, separate rooms with cages if requied.	
CLEANLINESS		
All areas in which the dogs have access to must be kept clean and tidy, kitchen, living room, garden etc	All rooms to the property were in clean and tidy order.	

FOOD AND WATER SUPPLY	
Check food storage where the food will be kept (airtight containers for dry foods, uncooked food and the remains of opened tins must be stored and covered in non-metal, leak proof containers in the fridge	No issues with the food storage, kept out of reach for dogs, will feed dogs one at a time and in separate rooms.
Check the Licensee knows about water supply and ensuring food and drinking bowls are kept clean and that each dog must have its own bowl.	Checked with applicant, and always fresh water will be supplied. Informed applicant that bowls must always be cleaned, is aware, after each meal the bowls will be clean.
DISEASE CONTROL AND VACCINATION	
Check the licensee has proof of vaccinations on the premises and that it has been completed 4 weeks before	Yes, before the dogs are boarded they will get proof of vaccinations, from the booklets that you take to the vets, will be kept on the applicants premises. If anything has changed regarding the dogs the applicant will be informed as part of the process.
First Aid Kit suitable for use on dogs must be available and accessible on site	Applicant has First Aid Kit suitable for dogs. On site located in the kitchen, easily accessible.
Check the Licensee is registerd with a Vets	Yes she is registered with her own LincVet (Wragby Road) and also through Vippies Vets Whitegates Veterinary Practice (Washingborough).
ISOLATION AND CONTAGIOUS DISEASE	
Dogs showing signs of any disease or illness shall be isolated, check the premises has sufficent facilities	Dogs that are showing any signs of disease or illness will be taken into a room of there own where there is a dog crate if needed. Room also has good lighting and widows.
REGISTER	
Check the Licensee has a register of all dogs boarded and contains the following: (check they know register must be kept for 2 years)	This will be made avilable from vippies, containing all of the information below. This will be with the applicant once she is boarding dogs.
Date of arrival	
Name of dog, any identification system such as microchip number	
Description, breed, age and gender of dog Name, address and telephone number of	
owner or keeper	

Name, and address and telephone number of	
contact person whilst boarded	
Name, address and telephone number of	
dog's veterinary surgeon	
Anticipated and actual date of departure	
Proof of current vaccinations, medical history	
and requirements	
Health, welfare nutrition and exercise	
requirements	
SUPERVISION	
No home where there are children under 5 will be licensed	No children at premises.
EXERCISE	
Check the outside area is suitable, must not	Backgarden is enclosed, concreate boarding with
be shared with other residents, must be	wired fencing on the back and wooden fencing
secure and safe. Fencing must be adequate to	on one side of the property. There is also an
prevent any animals escaping with no	extra secure gate which is locked at all times,
dangerous sharp objects and gates must be	which leads to the back gate to prevent any dogs
able to lock	escaping through this way.
check the licensee is aware that dogs must	Once a dog has been boarded, they provide a
wear a collar and identity tag during their stay	identity tag that will have the applicants details
and must display name, address and	on.
telephone number of premises	
FIRE / EMERGENCY PRECAUTIONS	
What is the licensees evacuation plan.	The applicant with take the dogs through to the
'	back garden, their leads are kept in the
	conservatory near the door so easily accessible.
	Once the dogs are safe the applicant will call
	vippies and ensure the dogs are removed and
	safe.
A relative, friend or neighbour within 5	if any emergency the applicant will always
minutes travelling time must have a spare set	contact vippies, they are able to come and
of keys and access to the premises in case of	collect the dogs, and have transportation.
an emergency. These details must be made	
available to the Licensing Authority.	
	1



FRONT OF HOUSE



ACCESS TO BACK GARDEN FROM FRONT OF HOUSE



FENCING TO BACK GARDEN FROM OUTSIDE

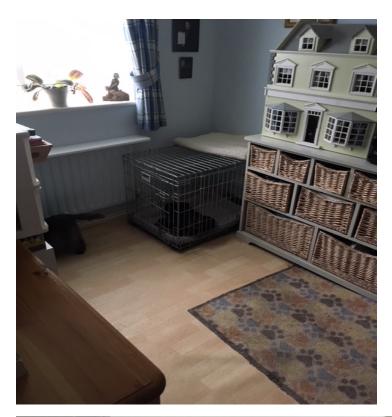




INSIDE APPLICANTS HOME

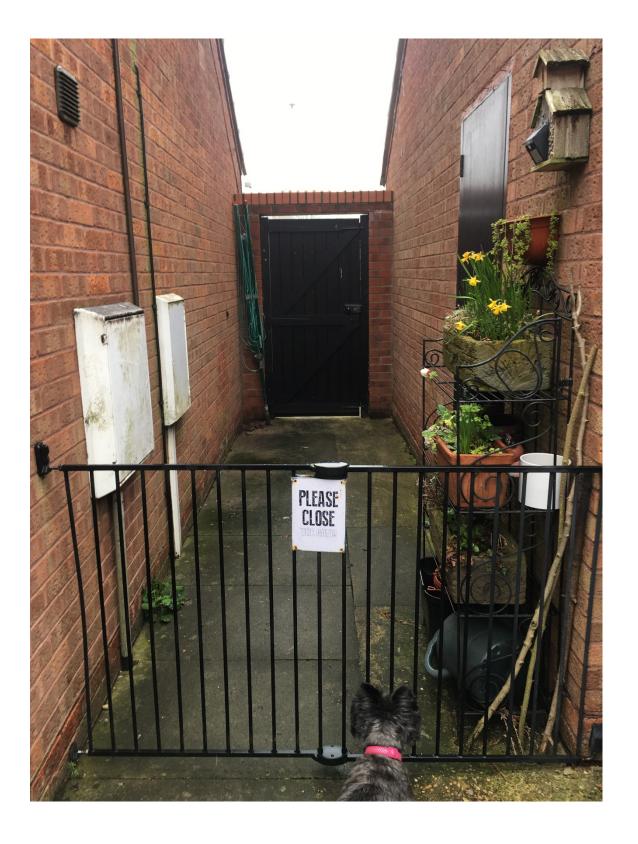








BACK GARDEN GATED AREA



BACKGARDEN





